

**Scioto County Board of Developmental Disabilities Meeting Minutes for
March 19, 2011,
a special meeting held at
The Carousel Center, 1112 Gallia Street, Portsmouth**

9:30 AM

1. **Roll Call:** Present were President Rodney Barnett, Vice President J. Michael Thoroughman, Recording Secretary Stephanie Childers, Klaire L. Purtee, Jeff Kleha, Richard L. Bolin, and C. William Rockwell, Jr.
2. **Minutes:** Mrs. Childers made the motion to approve the minutes from the February meeting. Mr. Rockwell seconded. The motion was approved unanimously.
3. **Expenses:** Mr. Bolin made the motion to approve the expenses, the 'Then and Now' certificates and moral obligations as presented. Mrs. Purtee seconded. The motion was approved unanimously. Business manager Matt Purcell noted that this month was the last payment on the lease of the buses leased in 2006. The vans, leased at the same time, will be paid off in August.
4. **Superintendent's Report:** Benjamin Hollinger reporting
Mr. Hollinger noted that he had followed up on a question posed during the January meeting about the definitions of 'direct service contracts' in the Ethics Council alternative resolution. Citing Ohio Revised Code (ORC) Section 5126.03, Mr. Hollinger assured the Board that the term refers exclusively to legally enforceable agreements that result in a payment from the county board to an eligible individual, or the family member of an eligible individual, for services rendered to the eligible individual through family support service contracts and supported living provider contracts.
5. **Program Reports:** Written reports were submitted in advance of the meeting.
6. **Old Business:** None
7. **Committee Reports:**
The Personnel Committee met March 17. Mr. Hollinger gave a report at the behest of committee member, Stephanie Childers. Committee Chairman, Mike Thoroughman, had not attended the 3/17 meeting. After stating that the Committee postponed the development of a mission statement, Mr. Hollinger explained that the committee made the following recommendations.
 - A. That the Board suspend the Leave Donation Policy (Personnel Policy Manual Section 06.19) until a legal opinion can be obtained and the Board is able to take further action

- B. That the Board extend sick leave benefits in a prorated fashion to One-on-One Aides and Substitute staff in accordance with ORC 124.38 effective July 1, 2011
- C. That the Board revise Personnel Policy Manual Section 1.08 to define a full-time employee as 32 hours per week or above. Part-Time employees will be defined as fewer than 32 hours per week per ORC 325.19.
- D. That the Board approve the contract with Sandy Landers as presented to fulfill work previously done in the Fiscal Office by a retiring employee

During the discussion of the recommendations, Mr. Kleha asked questions about the Fiscal Office proposal. A document was distributed that projected the cost of two options, including the contract with Ms. Landers. When he asked about the contract language, he was assured that Board contracts were reviewed for form by the County Prosecutor's Office.

In the discussion of giving One-on-One Aides and substitute employees sick leave. Mr. Hollinger assured the Board that the law was clear. Mark Cornwell, director of school services, explained the nature of employment for these individuals and other laws that pertain to them.

Mr. Rockwell made the motion to approve the Committee's recommendations. The motion passed, with Mr. Kleha voting against it. Upon request, Mr. Kleha expressed concern about the suspension of the leave donation policy. Mr. Hollinger agreed to act quickly to revise the policy for the approval of the County Commissioners and return it to this board.

- 8. **New Business:** Mr. Bolin made a motion to approve to proclamations honoring retiring employees Daphany Bauer and Cindy Newberry. Mrs. Purtee offered the second. The motion was approved unanimously.
- 9. **Adjournment:** The Board adjourned at 10:20 AM.

Prepared by Margaret Compton
Respectfully submitted by:

Stephanie Childers, Recording Secretary